

Gabcast: Podcasting from your Phone

Setting up a Gabcast Account

- 1. Go to the Gabcast website at http://www.gabcast.com
- 2. Click the Sign Up Now button.
- Fill out the forms that follow to create a free Gabcast account. You will need to check your email to complete the sign up process.

Log in to Gabcast

From the main page you should see the option to create a new Channel. Be sure to fill in the Channel Name and password. This password is what allows you to create podcasts from your phone. The password is numeric

Tip: Don't make the password too long, since you will need to type it in on your phone each time you use Gabcast.

Save Your Gabcast Login Information

- Username: ____
- Password: _____
- Channel No.: _____
- Channel Password:_____

Create a New Podcast

- 1. Call: **1.503.334.0597**
- You'll be prompted to enter the number you wish to connect to. Enter * 652 422 #
- 3. Enter your Channel Number followed by the # key.
- 4. Enter your **Password followed** by the # key.
- 5. Press 1 to create a new Podcast
- 6. After Recording Press the # (pound) key.
- 7. After the next prompt, Press 2 to publish your podcast

Add Your Podcast to Your Blog or Website

- 1. Go to the Gabcast website.
- 2. Select **Channels** at the top of the page.
- 3. Click on your Channel Name
- 4. You will see a list of your episodes.
- 5. Select the episode you would like to share.

- On the right side you will see a player and the option to add your episode to your site.
- Copy and Paste the code into your blog or website and it will appear and link directly to your podcast.
 Note: Mac users should use Safari to add code to a 4J blog.



Call Details

By choosing the Call Details Tab you can see what number episodes have been created from and to which channel.

Downloading Podcasts

- 1. Under the play button in the right sidebar is the option to download the podcast.
- For Mac users, press the **Control** key and click the mouse button. (Windows users will click with the right mouse button instead of control-clicking.)
- 3. From the menu that appears, select Save Linked Fle to Downloads. It will open in iTunes.

Adding Podcasts to iTunes

- 1. Go to the Gabcast website and log in.
- 2. Select a channel under the My Channels tab.
- 3. Click the Click to Subscribe button.
- 4. Click the <a>feed:// button.
- Safari: Look in the right column for Actions, then click the Subscribe in iTunes link.
 Firefox: In the Subscribe to this podcast... menu,

click **Choose Application...** Select iTunes in the window that appears and click **Open**. Then click the **Subscribe Now** button.

6. iTunes will open and subscribe to your channel.