

## ATTESTATION ABOUT TEACHER, PARAPROFESSIONAL QUALIFICATIONS

To: **ALL PRINCIPALS IN SCHOOLS SERVED BY TITLE I**

From: **Jeralynn Beghetto, Human Resources Administrator for School Services**

Date: **December 2012**

Starting in 2003, No Child Left Behind Act of 2001 (NCLB) requires you to sign an annual attestation saying whether your school is in compliance with the requirements of NCLB Section 1119, which we'll explain in more detail below. Please sign the attestation on the back of this form.

### 1. WHAT THE ATTESTATION COVERS

NCLB requires that you attest as to your school's compliance with Section 1119. Section 1119 includes requirements about teacher and paraprofessional qualifications that apply to your school:

- ◆ **Newly hired and existing teachers.** As of the 2006-07 school year, all core subject teachers in our district must be highly qualified. If they are not, a District individual Teacher Plan will be written describing steps that will be taken to achieve the NCLB "highly" qualified status.
- ◆ **Newly hired paraprofessionals.** Title I paraprofessionals hired after January 8, 2002, must have one of three qualifications:
  - Two years of higher education
  - An associates degree; or
  - A passing score on the KeyTrain paraprofessional assessment
- ◆ **All paraprofessionals.** As of July 1, 2006, all instructional assistants with a pay grade of 8-13 will meet the NCLB paraprofessional requirements.
- ◆ **Paraprofessional duties.** Title I paraprofessionals may not perform classroom instruction unless supervised by a qualified teacher and may not perform more non-educational duties (like recess or lunch duty) than non-Title I paraprofessionals do.

If your school is currently in compliance with all of the requirements above, check Box 1 on the back of this form. If you are uncertain whether your school is in compliance, please call Jeralynn Beghetto, Human Resources Administrator at (541) 790-7669. If your school is not in compliance check Box 2, write the name of the employee/s and sign the form.

**2. DEADLINE** Return a copy of the signed, completed attestation to Suzanne Price, Achievement Gap and Federal Programs Administrator **as soon as possible**. Keep a copy of this letter in a file located in your school office, and place a copy in your Title I Notebook.

#### 4. AVAILABILITY OF COPIES

NCLB requires that copies of the attestation be kept at both the school and the district's main office and be available to the public upon request. But there's no requirement to send copies to parents or to otherwise make it public.

#### ATTESTATION

I hereby attest that: Chavez Elementary

1.  is

or

2.  is not yet

in compliance with the requirements of Section 1119 of the No Child Left Behind Act of 2001.

Signature: Denisa Taylor

Print Name: DENISA TAYLOR

Denisa Taylor

Date: December 2012