SBMS COW RULES

1. *Teachers* are responsible for setting up & transporting the COWs.

2. To set up COW in classroom, connect the NETWORK CABLE FIRST, then plug in the POWER cord(s).

3. No food/drinks anywhere near laptops please

4. No laptops on laps/floor > on desk please

5. Please lock up COWs when done & do Not share padlock combination with students

6. Power down laptops when finished & load on cart

7. Please return COW to back of library when finished, and plug in to recharge

8. Please note any problems with laptops on COW clipboard

9. Sign up for COWs online

THANKS!